

Key Features, Acubiz EMS

- Simplifies bookkeeping procedures.
- Ensures correct and uniform documentation.
- Requisition of advance payments and booking of journey as one procedure.
- Integrated approval of immediate superior.
- Managing non-travel related expenses.
- Automatic reminder procedure.
- No manual entering into accounts.
- Details of travelling expense account easily traceable.
- Automatic download of data from credit card companies
- The option for integration in to accounting/financial systems.



Integrated expense registration and travel compensation with Autolog for Acubiz EMS

Increase the efficiency of your travel administration from A to Z - from travel planning to bookkeeping and have your business miles registered automatically and simultaneously.

Acubiz develops and markets the travel administration system Acubiz EMS. Acubiz has, in cooperation with **Autolog** developed a unique integration between the travel management system and the automatic GPS based Autolog system.

The **Autolog driver's** log is the only fully automatic driver's log on the market. The system registers the driven routes automatically by means of GPS technology. Most businesses have a demand for travel registration, either as a driver's log or time sheets in order to register miles driven and time spent with customers.

Some typical problems that Autolog will solve.

- Are employees receiving too large compensations?
- Is the documentation in compliance with IR demands?
- How do you document time spent with customers?
- Is too much time spent on entering travel data manually in the accounting system?
- Is too much time spent on checking travel compensations?

With Acubiz EMS your company may improve the work flow and increase the effectiveness of your travel administration including everything from planning, booking, and approval to follow up, bookkeeping, and settling of accounts. Acubiz EMS may be integrated with all of the most current economy systems. It automatically settles credit card accounts, tolls, or car rental bills.

By integration Autolog with the travel management system it will be possible to:

- Register the miles driven in relation to a specific trip or distances driven on business trips.
- Achieve an approval procedure which ensures that approvals are given by the immediate superior or financial officer.
- Automatic entering of driving expenses through Acubiz EMS to the economy- or payroll system.
- Have the information reported to IR automatically
- Enter travelling expenses into the correct bookkeeping account and section.

For further information on Acubiz EMS see www.acubiz.dk or phone Acubiz at +45 70 214 215